



## Decision on Late Submission of Project Annual Reports

Adopted by e-mail on 10 May 2024

**EB.2024.13**

### Considering:

1. The legal agreements (Memorandum of Understanding and Standard Administrative Agreements) between the MPTF-O and CAFI implementing organizations, their provisions regarding reporting, and the tools at the AA disposal to enforce these provisions.
2. The joint CAFI-MPTF-FONAREDD note summarizing these obligations, in line with the CAFI MEL Policy and Guidelines, and its wide dissemination to all implementing organizations.
3. The 31 March 2024 deadline for the submission of 2023 project reports.

### The CAFI Executive Board,

1. Takes note of the status of project annual report submissions prepared by the CAFI Secretariat as of 23 April 2024, and the increased number of compliant projects.
2. Expresses its concern for the late submission of reports from 4 projects receiving CAFI funding, listed below as per their MPTF Number, short name and implementing organization :
  - a. 00111269 - Land use planning and SNSF - AFD (Gabon)
  - b. 133375 – UNDP – Coordination (Gabon)
  - c. 133386 - UNDP – Protected areas II (Gabon)
  - d. 00134411 - AFD – Sustainable Land Use Planning (Republic of Congo)
3. Reminds these implementing organizations of CAFI EB [decision EB.2023.26](#), where the EB decided that no extension, at or without cost, will be granted to projects that have repeatedly failed to comply to the reporting deadlines and format set out in the CAFI Manual of Operations.

4. Decides, in addition, that EB approval of new projects will take into account the track record of implementing organizations in respecting the reporting requirements of the CAFI legal framework.
5. Will communicate an Executive Board position, aligned with 3) and 4) in all governance structures and fund/project steering committees it will participate in.